

DFEi Night School – Evening Courses

Spring 2020

Autocad with Revit

8 Weeks € 200

This comprehensive course covers a range of AutoCAD functions such as Drawing and editing, manipulating objects, hatching, and more. Revit includes introduction to user interface, controlling object views, Revit families and the creation of structural elements such as columns and walls.

Tues: 6.30pm-9.00pm

Starts: 4th February 2020

Code: COM 01

Basket Making and Willow Sculpture

8 Weeks € 140

Hands on basket making and willow sculpture course. Learn to build and create beautiful willow sculptures, baskets and garden features using traditional techniques with basket maker and artist Aoife Patterson. Materials supplied.

Mon: 7.00-9.00pm

Starts: 27th Jan 2020 (spring term only)

Code: ART 09

Beauty - Ultimate Professional Make-up Artistry

8 Weeks € 135

Learn the professional skills of day, evening and bridal make-up artistry. Eyes and brows enhancement. Iconic looks and current trends covered. This practical hands on course will give you life-long skills or prepare you for work in the industry.

Mon: 7.00-9.00pm

Starts: 20th Jan 2020

Code: HEA 13

Beauty - Ultimate Professional Make-up Artistry (improvers)

8 Weeks € 135

Learn the professional skills of day, evening and bridal make-up artistry. Eyes and brows enhancement. Iconic looks and current trends covered. This course is designed as a follow on to the HEA13 Beauty course.

Tues: 7.00-9.00pm

Contact DFEi expressions of interest

Code: HEA TBC

Beekeeping

8 Weeks € 115

All you need to know about getting started in beekeeping. Managing the bees, the life cycle of the colony, bee diseases, treatments, feeding, swarm control and harvesting honey as a crop. Course delivered by a third generation beekeeper.

Mon: 7.15-9.15pm

Starts: 3rd Feb 2020

Code: ART 58

Bicycle Maintenance for Beginners

5 Weeks € 60

Delivered to Cytech certificate standards by qualified mechanics from Hollingsworth Cycles. On completion students will be proficient in puncture repair, brake and gear maintenance, lubrication, cycling efficiency skills and safety etc.

Mon: 7.00-8.30pm

Starts: 27th Jan 2020

Code: ART 50

Computers for Beginners (Stage 1)

9 Weeks € 90

For the complete beginner. It covers the essentials of Word Processing including text entry, editing, formatting and printing. Also, covered is the use of the internet, including accessing and searching websites and use of emails.

Mon: 5.15-6.45pm

Starts: Sept 2020

Code COM 05

Computers for Beginners (Stage 2)

9 Weeks € 90

This course is suitable for those who have completed Computers for Beginners (Stage 1). It is also ideal for those who have a good basic level of computer skills and wish to improve their knowledge and competency.

Mon: 5.15-6.45pm

Starts: 20th Jan 2020

Code COM 51

Counselling Skills - Introduction

8 Weeks € 115

Considering further training or a career in counselling? Acquire the techniques and listening skills, with particular emphasis on personal development and self awareness. These are of value in our daily lives, relationships and the work place.

Mon: 7.00-9.00pm

Starts: 27th Jan 2020

Code HEA 50

Creative Writing

8 Weeks € 115

Practise the craft of writing and learn how to create memorable characters, devise a gripping plot, write believable dialogue, adjust the pace and focus of your story. Classes in a relaxed, friendly environment with an experienced tutor.

Mon: 7.30-9.30pm

Starts: 28th Jan 2020

Code MED 01

Creative Writing (Improvers)

8 Weeks € 115

This course is aimed at writers who are familiar with the basics techniques of character portrayal, narrative, tension building and Show Don't Tell. Emphasis will be on practising and developing those skills while also encouraging self editing expertise.

Tue: 7.30-9.30pm

Starts: 12th Jan 2020

Code MED 02

Digital Marketing (eMarketing)	12 Weeks	€ 270
<p>QQI Level 5 (5N1364). Don't get left behind, expose your business, club or organisation to the benefits of modern social media. Explore digital marketing and take the opportunity to plan a digital campaign for your business. Places are limited.</p>		
Mon: 7.00-9.30pm	Starts: Sept 2020	Code PRO 50
Dog Grooming	8 Weeks	€ 130
<p>Keep your dog in top condition. Reduce grooming fees by learning the essential skills of regular maintenance, handling techniques and equipment use. A hands on course working with students own dogs in weekly rotation from the second class onwards.</p>		
Tue: 7.00-9.00pm	Starts: 20th Jan 2020	Code ART 23
Domestic Appliance Repairs	8 Weeks	€ 115
<p>Reduce your home bills by learning to maintain, service and repair your electrical appliances, including washing machines, cookers, tumble dryers, vacuum cleaners and dishwashers etc. Follow 'good safety practice' and save money.</p>		
Mon: 7.30-9.30pm	Starts: 7th Jan 2020	Code ART 04
Dressmaking/Soft Furnishings	8 Weeks	€ 125
<p>The ideal course for those who wish to learn the skills of dressmaking and soft furnishing. Both areas covered, subject to student choice. Following patterns, design and developing skills to the finished article. Sewing machines are available.</p>		
Tue: 7.30-9.30pm	Starts: 28th Jan 2020	Code ART 06
English as a Second Language [elementary/Pre Intermediate]	12 Weeks	€ 128
<p>Improve speaking, grammar, pronunciation, comprehension and vocabulary through participation in speaking, listening, reading and writing exercises in a relaxed friendly environment. Focused for use in every day situations.</p>		
Mon: 6.00-7.30pm	Starts: 20th Jan 2020 (Spring Term Only)	Code LAN 02
English FCE (Cambridge First Certificate)	23 Weeks	€ 365
<p>Suit those starting to work in an English speaking environment at upper intermediate level. Live in an English speaking country with a qualification of World Wide recognition.</p>		
<p>Emphasis on advanced English for work or study purposes. Exam fee not included.</p>		
Mon: 7.45-9.45pm	Starts: September 2020	Code LAN 04

Event Production	8 Weeks	€ 240
<p>QQI Level 5 (5N1374). From corporate functions to festivals. This course covers several areas, including, understanding the clients brief, publicity, team work and effective communication. Delivered by an experienced event manager.</p>		
Tue: 6.45-9.45pm	Starts: 4th Feb 2020	Code MED 04
First Aid - Order of Malta: Train as a First Responder	9 Weeks	€ 128
<p>Covering First Aid emergencies such as choking, unresponsive patients, bleeding, fractures, scalds, poisoning and electrocution. Also, CPR (for adults and children), epilepsy, diabetes and asthma. Order of Malta certificate is awarded on successful completion.</p>		
Tue: 7.30-9.30pm	Starts: January 2020	Code HEA 03
French (Stage 1)	9 Weeks	€ 90
<p>This course is suitable for absolute beginners. It places special emphasis on developing elementary conversational French, pronunciation, reading and writing skills.</p>		
Tue: 6.00-7.30pm	Starts: 21st Jan 2020	Code LAN 05
French (Stage 2)	9 Weeks	€ 90
<p>This course is suitable for those who have completed a beginner's course or equivalent. It will help to further develop their French to a level that will give them more confidence in speaking, vocabulary, grammar and writing.</p>		
Tue: 7.30-9.00pm	Starts: 21st Jan 2020	Code LAN 06
Future of Work Readiness	8 Weeks	€ 115
<p>What is the Future for the demand of work skills. Upskilling, and Reskilling, Emotional intelligence, Preparing for the work place of the future considering remote working, emotional intelligence versus artificial intelligence</p>		
Tues: 7.00- 9.00pm	Starts: 28th Jan 2020	Code COM 19
Springtime Gardening	8 Weeks	€ 125
<p>Learn about preparing your garden for spring and summer growth. Topics include understanding soil; composting; essential tools; seed sowing and transplanting; growing fruit, vegetables and herb; planning a herbaceous border and maximising summer colour in the garden. Course includes two garden visits</p>		
Mon: 7.00-9.00pm	Starts: 27th Jan 2020	Code ART 17

Guitar for Beginners	8 Weeks	€ 115
Learning how to play popular songs for the guitar the fast and easy way. Students will quickly develop a good understanding of chords and strumming patterns which can be applied to a lot of songs. Students will have to have own guitar and plectrum.		
Tues: 7.00-9.00pm	Starts: 28th Jan 2020	Code ART 01
Italian for Beginners	9 Weeks	€ 90
Taught with an emphasis on simple communication. Covering the fundamental grammatical structure for speaking and writing. Gain the skills while building on the vocabulary bases. Delivered by native speaker. *January for improvers.		
Tue: 7.45-9.15pm	Starts: 21st Jan 2020*	Code LAN 11
Italian Improvers (Level 2)	9 Weeks	€ 90
The main focus is on speaking and listening through interaction with the teacher and other students. Learn to talk about past events and things you like. Ask directions to find your way around and perhaps cook something truly deliciously Italian.		
Tue: 6.15-7.45pm	Starts: 21st Jan 2020	Code LAN 12
Japanese - Beginners	8 Weeks	€ 115
Learn everyday greetings, politeness and customs for survival during your visit to Japan. Learn the basics to ask directions, order at the bar/ restaurant, read signs, and enjoy the culture, the atmosphere and your holiday.		
Tue: 7.00-9.00pm	Starts: 28th Jan 2020	Code LAN 01
Japanese - Improvers	8 Weeks	€ 115
Progression course from beginner's course. Improve everyday greetings, politeness and customs for survival during your visit to Japan. Learn the basics to ask directions, order at the bar/ restaurant, read signs, and enjoy the culture, the atmosphere and your holiday.		
Monday: 7.00-9.00pm	Contact DFEi expressions of interest	Code LAN 16
Memory Training	6 Weeks	€ 75
This course is ideal for those who want to learn how their memory works and how to improve it. This step-by-step programme covers skills, strategies and tips on how to expand your mental capacity and the full potential of your brain.		
Tue: 7.30-9.00pm	Starts: 28th Jan 2020	Code HEA 41

Microsoft Excel Intermediate	8 Weeks	125
This Microsoft Excel course is aimed at learners who have a basic knowledge of Excel and want to upskill in this software. The course will cover specific areas of learning from intermediate to advanced features , to improve your skills and enhance your productivity		
Tue: 6.30-9.00pm	Starts: 28th Jan 2020	Code COM 15
Oil and Acrylic Painting	8 Weeks	€ 115
For painters of all levels. Students will be guided through all stages of work to produce finished works of art. Work from still life, your photos or your imagination. Emphases on creative rather than technical. Materials will be recommended at first class.		
Mon: 7.00-9.00pm	Starts: 27th Jan 2020	Code ART 11
Payroll Techniques QQI Level 6 Certificate	18 Weeks	€ 1,090
Irish Payroll Association - QQI Level 6. An ideal course for those working in, or intending to work in, the payroll function. Provides all the practical skills necessary for payroll personnel to operate efficiently and in compliance with Revenue regulations. To qualify as a Certified Payroll technician, students must successfully complete both stages 1 and 2 with exams held in December and May.		
All enquiries for application and fees direct to: IPASS, IPASS House, H4 Centrepoint Business Park, Oak Road, Dublin 12 Tel: (01) 408 9100 Email: ask@ipass.ie Web: www.ipass.ie		
Tue: 6.30-9.30pm	Starts: September 2020	Code PRO 03
Photography - Introduction to Digital	8 Weeks	€ 115
Learn to master the basic functions of Digital Cameras. Photographic and compositional techniques will also be covered. Photoshop will be introduced to cover basic image adjustment, file management, preparing for printing etc.		
Tue: 6.30-9.30pm	Starts: September 2020	Code PRO 03
Psychology - Introduction	8 Weeks	€ 115
Want to understand yourself, other and the world we live in? Discover the experience, from a psychological viewpoint, some of the following topics: The school of Psychotherapy, Eating Disorders, Psychotherapy and Old Age, Children and Adolescents, Drama Therapy, Grief Therapy, Addiction, Personality Disorders and the Psychology of Advertising		
Tue: 7.00-9.00pm	Starts: 21st Jan 2020	Code HEA 51

Radio Broadcasting	9 Weeks	€ 143
This course is very comprehensive. The student will learn creativity and competency in radio Production, Radio Broadcasting Technology and to work in an environment that is fast, friendly and fun.		
Mon: 7.00-9.00pm	Starts: 21st Jan 2020	Code MED 06
Radio Programme Production	20 Weeks	€ 360
QQI Level 5 (5N1379). Course provides an opportunity to gain the skills to broadcast using our state of the art licensed FM Radio Station 'The Wave'. Includes, location recording, editing, production and presentation.		
Tue: 7.00-9.00pm	Starts: September 2020	Code: MED 05
Silk Painting and Batik - Beginners	8 Weeks	€ 130
It's easy and it's fashionable. Learn the amazing techniques of Batik, also known as silk painting. Make your own 100% hand painted silk scarf or/and other decorative pieces. Most materials included, delivered by artist/fashion designer.		
Mon: 7.00-9.00pm	Starts: 27th Jan 2020	Code: ART 24
Silk Painting and Batik - Improvers	8 Weeks	€ 130
A follow on from the beginners course. Learn the amazing techniques of Batik, also known as silk painting. Make your own 100% hand painted silk scarf or/and other decorative pieces. Most materials included, delivered by artist/fashion designer.		
Tues: 7.00-9.00pm	Starts: 28th Jan 2020	Code: ART 02
Sing a Song, Hear your Voice	8 Weeks	€ 85
Sing out, speak out and break out to a night of song. Make a speech, sing a song and lift your voice to new heights, all in a fun filled atmosphere with Ted Courtney, musician and broadcaster. No previous knowledge required.		
Mon: 7.45-9.15pm	Starts: September 2020	Code: ART 54
Sound Engineering/Home Recording	8 Weeks	€ 143
Develop the practical skills necessary for working in a modern studio. Using state of the art recording equipment and software, students will learn how to record and mix music, set up the musicians and produce a CD. College Cert awarded.		
Mon: 7.00-9.30pm	Starts: 20th Jan 2020	Code: MED 07

Spanish (Stage 1)	9 Weeks	€ 90
This course covers pronunciation and oral practice through real life conversations, such as exchanging personal information, conversations in a shop, or a restaurant. Also reading and writing short letters, texts are covered.		
Mon: 6.15-7.45pm	Starts: 20th Jan 2020	Code: LAN 13
Spanish (Stage 2)	9 Weeks	€ 90
For those who have completed Stage 1 or similar. Topics covered: asking for directions, making a phone call, an appointment and plans with your friends. Course book: Curso de Espanol para Extranjeros. ELE. Inicial 1 and 2.		
Mon: 7.45-9.15pm	Starts: 20th Jan 2020	Code: LAN 15
Successful Stock Market Investment	7 Weeks	€ 90
Suitable for those who wish to fast track their understanding on how to become life long successful investment traders. Includes developing strategies, fundamental analysis, leading to filtering out successful stock.		
Mon: 7.30-9.00pm	Starts: September 2020	Code: PRO 52
Sugar Craft / Cake Design - Beginners	8 Weeks	€ 140
A course to equip beginners with the skills to design novelty/speciality cakes using sugar craft. How to apply almond paste, sugar paste, butter cream. The course fee includes cost of main materials required.		
Tue: 6.45-8.45pm	Starts: 21st Jan 2020	Code: ART 22
Sugar Craft / Cake Design - Improvers	8 Weeks	€ 140
This course is for those who have done the beginners, or improve on the skills gained in design and technique.		
Mon: 7.00-9.00pm	Starts: 20th Jan 2020	Code: ART 21
Tai Chi	9 Weeks	€ 90
Suitable for beginners and improvers This course will teach and practice the basic techniques of Tai Chi helping students to relax the mind and body, develop the ability to experience energy flow through their body. Floor mat required.		
Mon: 7.00-8.30pm	Starts: 20th Jan 2020	Code HEA 09

Tax and Family Finance	4 Weeks	€ 60
Nervous about making a self assessment? Confused by all that tax jargon? This course is delivered by tax advisors. It will save you time and money. Book early as places are limited.		
Tue: 7.00-9.00pm	Starts: 28th Jan 2020	Code: PRO 07
Understanding Electronics - Learn theory through practice	9 Weeks	€ 150
An introduction to electronics, covering electricity, electrical units, magnetism and basic circuits. It will also cover the use of test equipment, integrated circuits, digital electronics and a brief intro to micro controllers. A college certificate is awarded.		
Mon: 7.00-9.00pm	Starts: 20th Jan 2019	Code: COM 52
VAT Techniques QQI Level 6 Certificate	18 Weeks	€1,090
Irish Payroll Association - QQI Level 6. A superb course which provides students with a comprehensive understanding of the Irish VAT system. Ideal for those working in, or intending to work in an office environment dealing with VAT returns and compliance. It explains the basic principles of the Irish VAT system, for the sole trader, multinational organisation, State, Semi State bodies and VAT exempt Institutions. Divided into two stages with exams in December and May.		
<i>Important Note: All enquiries for application and fees direct to:</i>		
IPASS, IPASS House, H4 Centrepoint Business Park, Oak Road, Dublin 12		
Tel: (01) 408 9100 Email: ask@ipass.ie Web: www.ipass.ie		
Tue: 6.30-9.30pm	Starts: September 2020	Code PRO 06
Woodwork for Beginners	9 Weeks	€ 150
This practical based course is designed for the absolute beginner and will deal with the use of tools and the making of basic wood joints. Each student will progress to complete a project to take home. Basic materials are provided.		
Mon: 7.00-9.00pm	Starts: 20th Jan 2020	Code ART 19
Woodwork for Improvers	9 Weeks	€ 150
This practical based course is designed for those who have completed the Beginners course and will deal with the use of tools and the making of basic wood joints. Each student will progress to complete a project to take home. Basic materials are provided.		
Tues: 7.00-9.00pm	Starts: 21st Jan 2020	Code ART 18

Enrolment Options

You may choose from one of the following options when enrolling for a course:

Enrolment online: from Tuesday 30th July: (Preferred method)

This is the simplest and quickest means of enrolment.

- Visit the DFEi website at www.dfei.ie
- Choose your course
- Enter the required details and make a secure credit card payment

Personal enrolment at DFEi:

Autumn 2019 Courses

From Wed 31st July 9.30am – 4.00pm.

Spring 2020 Courses:

Enrolment

Mon 6th Jan – Fri 24th Jan:

9.30am – 4.00pm. Mon 13th Jan:

5.30pm – 7.30pm.

Enrolment by Post:

Enrol by post by returning a completed application form and a cheque. **All cheques should be made payable to DDLETB.** For security reasons **DFEi cannot accept cash.**

For card payments see page 13:

Return application form(s) to

Dún Laoghaire Further

Education Institute

17 Cumberland Street

Dún Laoghaire

Co Dublin

- Fees must be paid in full on enrolment with completed application form.
- For a course to commence it is necessary to enrol a minimum number of applicants. If the required number is not attained, the course will be cancelled. Applicants will be notified and a full fee refund will be processed.
- All courses must remain viable and self financing, therefore, no refunds will be made, under any circumstances, once a course has commenced. Once a course commences, participants cannot defer their place on that course to another term.
- A cancelled class will usually be rescheduled to the week following the last class of the course. When this is not possible another date will be selected.
- It is the responsibility of the applicant to inform themselves of the course commencement date, content, course duration etc
- Fees are for tuition and exams except where otherwise indicated. (Some validating bodies charge separate registration/examination fees).
- Fees do not cover the cost of materials unless stated.
- Students' work will not be submitted for assessment unless all applicable fees are fully paid.
- Other validating bodies have their own time frame for the issuing of results and certificates. Full details will be given by the tutors.
- Students must be over 18 years of age.

General Data Protection Regulation (May 2018)

DFEi is committed to acceptable practices that comply with our obligations under relevant data protection legislation in relation to the personal data we hold about you. Under General Data Protection Regulation (GDPR) we have an obligation and have made improvements to how we store and share the information we hold about you and we trust that you are happy that we safeguard that data.



Transport: DFEi is only a few minutes walk from Salthill DART station. The college is also served by the 7, 45A, 46A, 59, 63, 75 and 111 bus routes.

Application for Evening Courses 2019-2020

COURSE DETAILS:

Course Title:

Course Code:

PERSONAL DETAILS:

Surname:

First Name:

Address:

Phone number(s):

Email address:

Male: Female:

For QQI Course Applicants only

Date of Birth PPS No.

PAYMENT METHOD:

Please tick Visa MasterCard Laser Chq/PO

Please note: • All credit and laser cards can only be processed in the presence of the cardholder. Applicants are requested to make these payments at the Administration Office in DFEi. • All changes of address and phone numbers must be immediately notified to DFEi.

I have read the Conditions of Enrolment -

Signed: Date:

The FULL FEE must accompany this form - CASH IS NOT ACCEPTED
All cheques should be made payable to DDLETB